



DIRECCIÓN DE INVESTIGACIÓN Y POSGRADO

Postgraduate Enrollment Process for New Students

STEP 1. TAKE THE ADMISSION TEST AND BE ACCEPTED..

STEP 2. PAY THE ADMINISTRATIVE REGISTRATION FEE

To obtain your ballot to make the payment of the semester registration fee (\$700.00 and for medical specialties \$1000.00 per year)

Download your ballot at:

<http://www.siaa.uadec.mx/boletapago/seleccionaficha.htm>

You can pay only at banks and authorized accounts, according to your payment slip.

The fee to be paid will be given to you at the Faculty.

PASO 3. DOCUMENTS SUBMISSION

The dates of submission of documents for admission will be given in the academic units where you were accepted.

Documents to be submitted for admission to Postgraduate Studies::

- Payment receipt of registration fee
- Original and updated birth certificate
- Original transcript of studies
- Professional license
- Title
- CURP
- Medical Students: ENARM
- Foreign students:
- Revalidation of studies abroad.
- Documents properly apostilled:
- Title
- Birth certificate
- Certificate of studies
- Translation of documents
- Visa/Passport proving the stay in the Country



If any of the aforementioned documents are damaged, mutilated or in bad condition, they cannot be received for validation. We suggest that you request a replacement at the corresponding office before beginning the submission process.

The administrative registration will be done once the documents submitted are validated and authorized by the graduate staff of the faculty you will be entering.

If you do not pay your administrative registration in banks and authorized accounts within the previously established dates and/or do not submit your documents, you will automatically lose your place in the University.

PASO 4. ADMINISTRATIVE ENROLLMENT TO THE POSTGRADUATE PROGRAM OF THE SCHOOL OR FACULTY

The administrative registration will be done by generating the ballot through :

<http://www.siaa.uadec.mx/entrada1.htm>